


# COUNTY OF YORK

## MEMORANDUM

**DATE:** November 16, 1999 (BOS Mtg. 12/01/1999)  
**TO:** York County Board of Supervisors  
**FROM:** Daniel M. Stuck, County Administrator   
**SUBJECT:** Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

*Electronic Monitoring Services* – A Request for Proposals (RFP) was issued and advertised for a 5-year contract to provide Electronic Monitoring Services for the Department of Community Services' Juvenile Services Division. These monitoring services are specifically designed for determining, by means of electronics, whether a person is present in a specific location (typically the place of residence of the "Client") and the present contract is expiring at the end of the month. Seven firms responded to the RFP and the recommended contractor is Tracking Systems, Inc. It is anticipated that the expenditure on the resulting contract may exceed \$30,000 during the life of the contract requiring approval by the Board. The approved Fiscal Year 2000 budget includes \$20,000 for these services and staff expects to spend approximately \$15,000 this year.

This procurement has been conducted in accordance with state procurement laws and/or County procurement policy. I recommend that they be approved through adoption of proposed Resolution R99-218.

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Attachment: Proposed Resolution R99-218

BOARD OF SUPERVISORS  
COUNTY OF YORK  
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in the Board Room, York County Finance Building, Yorktown, Virginia, on the \_\_\_\_ day of \_\_\_\_, 1999:

Present

Vote

Sheila S. Noll, Chair  
James W. Funk, Vice Chair  
Walter C. Zaremba  
Albert R. Meadows  
Jere M. Mills

On motion of \_\_\_\_, which carried \_\_, the following resolution was adopted:

A RESOLUTION TO APPROVE PURCHASE OF ELECTRONIC  
MONITORING SERVICES

WHEREAS, it is the policy of the Board of Supervisors that all procurements of goods and services by the County involving the expenditure of \$30,000 or more be submitted to the Board for its review and approval; and

WHEREAS, the County Administrator has determined that the following procurement is necessary and desirable, that it involves the expenditure of \$30,000 or more, and that the County has complied with all applicable laws, ordinances, and regulations;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this \_\_\_\_ day of \_\_\_\_, 1999, that the County Administrator be, and hereby is, authorized to conclude procurement arrangements for the following:

Electronic Monitoring Services (estimate)

AMOUNT  
\$30,000